

RICHMOND HERITAGE COMMISSION

Minutes (DRAFT) of Board Meeting held on 1/20/16 at the Weekes barn at 3:30pm

Present: Carol Jameson, Chair; Bonnie McCarthy, Treasurer; Bob Weekes, Sec'y; Sandy Laughner; Susan Roney. Absent: Hank Hallas. Guest: Jan Weekes, RPL Chair

- Minutes of the last meeting held on 12/16/15 were approved as presented.
- Bonnie gave the Treasurer's report. Carol stated that an appropriation of \$1000 for Richmond Heritage Commission activities in 2016 will appear in a warrant at this year's Town Meeting.
- Carol also asked Bob to send to Heidi Wood our recommended photo for the cover of this year's Town Report. It features the historic Richmond Tramp House, restored during this past year as a result of a town-wide effort.
- A good portion of the meeting was then devoted to planning the February 27th concert at the Veteran's Hall, a town-wide event to celebrate the successful restoration of the Tramp House. Bob presented copies of special invitations to be sent to those who contributed to the restoration, as well as an article to be published promoting the event to all residents in the Richmond Rooster on Feb.1, plus eblasts that will be sent out closer to the event. Bonnie will begin addressing envelopes and commission members will gather at the Weekes barn on 1/25 at 10am to add personal notes to, and fold, stuff and stamp, the invitations. These will be mailed on 1/27. Callbacks, if necessary, will begin on 2/21.
- Supplies for the Hoedown were then discussed. Bob and Jan will handle paper goods and beverage containers, utensils, technical equipment for the RHC presentation and movement of the RPL History Wall display to the Vets Hall. Beverages and ice cubes to be decided. Carol, Sandy, Susie, Bonnie and Jan will search for bulk suppliers of snacks to be served at the event. Bob will handle the dessert. John B. has offered to set up the audio equipment for the presentation and will serve as costume judge. The band will provide its own audio equipment. Bob, Sandy and Susie will handle room setup, hopefully on 2/26 if the Vets Hall is available the day preceding the concert.
- Members then discussed latest developments pertaining to Heritage Commission 2016 priority projects. These included:
 - Martin Mill pail making artifacts (some of which Sandy and Susie have already moved to temporary storage)
 - An estimate to repair damage to the Telephone Building
 - The Civil War Project
 - Town signage (pending cost estimates for what would be the first phase) - The BOS is considering whether to handle this as a separate warrant article.
 - Brewer Park/Town Common (Kiosks need to be removed; Jan to discuss with the RCDA)
 - Public library belfry, bell and shutters – Bob urged that this key 2016 RHC project requires full partnering with the RPL Trustees. Jan to discuss with Library trustees.
- Bob then took commission members through the Heritage Commission's Power Point presentation for the Hoedown as it is developing, incorporating updates to the projects listed above as agreed to by the commissioners.
- Carol noted that the community pipeline meeting postponed from 1/16 will be held in Fitzwilliam on 1/23.

Bob Weekes, Secretary